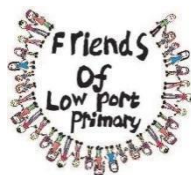


Minutes of Friends of Low Port (FLPPS) SCIO
Tuesday 22nd September 7-8pm
Microsoft Teams call

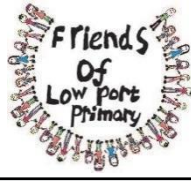
Attendees

Carrie Reid (Chair), Cara Chavagneux (Secretary), Kendall Smith, Kathleen Chung, Helen Wallace, Emma Strachan, Mikayla Nicol, Christie McMonagle

Agenda Item/Notes	Action
Welcome, Introductions and Apologies CR welcomed everyone to the meeting and explained aim was to discuss upcoming details of 2026/27 fundraising events	
Intro to FLPPS/Cheese and wine evening, 23rd September 6 have signed up to date, but some are existing FLPPS volunteers. CR will cater for 6-7 to minimise food waste. A reminder of the event will be circulated tomorrow. Plan for the evening is to discuss FLPPS, but also include different volunteering opportunities at the school, including lunchtime clubs etc. NH has provided a list of roles which would be helpful to fill.	
Christmas cards and Teatowels CR confirmed that details have been included in the newsletter already, but another link for Christmas cards will be sent in the newsletter this week. CMC suggested circulating links for teatowels and cards in whatsapp class groups, to raise sales. HW will draft a message to circulate. Agreed that the deadline for both teatowels and cards will be adjusted to 4th October. CR will amend deadline date on PTA events.	HW/ CR
Family Fundraising, Spooky Bingo Friday 9th October 45 tickets sold to date. 80 is the preferred capacity for table layout, but there is space for more if there is a demand. ES has made decorations, and Halloween decorations have also been purchased. MN has purchased tuckshop, hot dogs/buns will be purchased closer to time. CR to confirm whether more bingo books are needed. Spooky tattoos have also been purchased. From £250 budget, £85 remains. CR discussed approving an additional budget for hotdogs. ES advised that the donation from Farmfoods could be used as a raffle voucher or to purchase items for fundraising events. Volunteers are confident that the current budget is sufficient. Discussed chocolate prizes for bingo winners. HW can collect and ticket tombola items.	CR



Autumn Disco, Friday 13th November DJ and silent disco are booked. Tattoos and glow sticks available, and tuck shop. Ticket pricing, £5 for ticket, £3 for siblings. MN requested tickets sales go live from 2nd October. MN will amend volunteer spaces on PTA events. Budget approved £550, including silent disco. CR asked if this needs to be increased, MN confident this will cover costs.	
Festival of Christmas trees Awaiting communication from organisers. Volunteers available to help with set up and removal.	
Christmas Fayre Discussed Santa's grotto, christmas crafts, homebaking and an event for older pupils. CR suggested activities including gift wrapping and/or snowball throwing to target, for older children. Older children's activity could be held in the library, but available space may mean it is not feasible. CR to consider options for the next meeting. Grotto will be in P1 class. Budget discussed, AN to confirm 2025 budget for grotto. KS has sufficient supplies for crafts. CR suggested a budget of £100 for grotto, and £100 for older activity should it go ahead. £200 HW approved, KS seconded. Guess sweets in a jar activity will be organised by ES and MN. Volunteers agreed that decision re older children's activity will be made by beginning November.	
Ceilidh, 22nd January Band and Lowport Centre have confirmed availability for 22/1/27 therefore date is confirmed, but awaiting information for payments. £360 band cost, £208 Lowport Centre. £568 budget for fixed costs approved by CR, HW seconded. Tickets will go on sale in December, and limited to 150. £7 adult, £5 child, £20 family (2 adults, 2 kids). Raffle tickets will be purchased by donation.	
2027 events Discussion of spring and summer events, but specific details for each will be made at future meetings.	



Additional funding/support Discussed at last meeting; CR workplace has a foundation grant for which CR has applied. Awaiting feedback from application, and if approved funds will be transferred to FLPPS account.	
AOB Nil raised. Next FLPPS meeting Thursday 29th October 7pm	