**Low Port Family Partnership (LPFP) Minutes**

**Low Port Primary School**

**Thursday 7th January 2021**

Attendees

Rebecca Holmes (Chair), Rebecca Smallwood (Vice-Chair), Erica King, Emma McGroarty, Tricia Clark, Gillian Reynolds, Paul and Helen Cornwell, Gillian MacDonald,  Chloe Wells, Naomi, Laura Moore, Lee Lewis, Alison Cowper, Jenny Neale, Lianne, Nick & Gillian Goldfinch, Aileen Landles, Ciara Weatherup, Rachel Colgan, Charlotte Syme, Irene Fortune, Oriane Johnston, Shabnam Abdul, Mairi Watts, Claire Connelly, Kate O’Hara

Staff

Mark Wheelhouse, Natalie McCartney, Lauren Smith, Charlotte Fraser, Kimberley Paton

Apologies

Michelle Fathi (Clerk)

1. **Welcome**

RH welcomed everyone and explained the role of LPFP, highlighted the survey which was carried out re online learning, school preparedness for another lockdown etc. WLC handing down the guidance, LPPS has very little wriggle room. The Cluster has met and will all be delivering online learning the same way.

1. **MW Opening Remarks**

There was an outline of the preparedness of staff and children, how the school will support parents and online learning. MW was keen to stress that the formal information is not being distributed by WLC until tomorrow (Friday) so there may be some sight caveats to the information given out tonight.

All homework is online at the moment so all pupils are familiar with the facility – p1-3 SeeSaw and P4-7 Teams. No change to the format just the quantity of information which will be on these platforms for the duration of home learning.

School understands that P1-3 are not going to be as independent with their learning as the P4-7 pupils.

An e-mail has been sent re Glow/SeeSaw log-in to find out who requires help with log-in etc. LPPS has a number of i-pads which will be distributed to those who are significantly struggling for devices – need to ensure that these are distributed fairly.

Jotters, pens, pencils etc. will be available to collect from the school at allotted times.

As of Monday as per WLC guidelines: 1 literacy, 1 numeracy and 1 health and wellbeing task will be online for the pupils to complete daily (Monday – Thursday). On a Friday there will be more interaction with the teacher. There will be a sequence to these lessons and they are all linked to the Curriculum for Excellence. Will be pre-recorded lessons from the teacher every week. There will be follow up activities through the week. Teachers will regularly be online (bear in mind they have 2 ½ hours non-contact time a week – although this time will be covered by another staff member).

Every piece of work will be acknowledged by the teacher – 1 piece of literacy and numeracy work will receive high quality feedback from the teacher per week.

P4-7 will submit work through the Assignment function on Teams – this way their work remains private and no other pupil can see it.

MW will be uploading additional health and wellbeing information.

1. **Questions (all answered by MW/RH)**

* Why are there not going to be live lessons?

This is not required by the SG and it has a practical and logistical element.

* Can you pick and choose which days you can do?

There is no requirement from LPPS to complete every piece of work. Should only be as much as able and much as the pupil is willing to complete. From 15th January 2020, class teachers will be uploading information for the grid – a weekly overview.

* Are pre-recorded lessons specific to levels within a class?

Yes, just as this would be under a normal class lesson. 3 levels of work. Teachers will respond as soon as possible to any parent enquiries re work but please bear in mind some teachers have their own children at home to do home learning with, so response may not be instant.

* Can we get maths workbooks home?

P1-3, can’t see any reason why this can’t be done.

* Are music lessons going to be going ahead?

This is not a school decision but will find out.

* Will feedback from teachers be in written format only?

Yes, although on SeeSaw some staff may record a message although need to think about consistency across the school.

* Access to book bugs, sumdog etc

Physical books should be avoided at the moment due to obvious reasons. LPPS is looking at a digital alternative as a matter of urgency.

* Is it only in writing that children can ask for help?

Seesaw can be vocal.

* Are the tasks which are set relevant to the specific level the pupil is at?

Yes, the work is pitched to the middle 50-60%, work around that for every child.

* Will there be input from Additional Support Teachers?

Yes. Karen Henderson in the first instance will be having a telephone call with parents, tailored to the children with specific needs and will be on a case by case basis.

* Any group learning facilities by the school?

Don’t have video call for the whole class. Need to bear in mind this is an additional pressure for some families.

* Any teacher led quizzes planned?

This is up to teachers if they want to do this, not a requirement.

* Are any additional funds required by LPPS at the moment?

LPPS may have some money. If not, will certainly engage with FLPPS.

* If a parent wants to call a teacher can this happen?

LPPS remains open for certain children of key workers etc. All staff have been rota’ d in for working with these children in the school. Therefore, may not get an instant response as these teachers will be facilitating learning for these pupils.

* Can teachers reinforce that the best efforts of pupils are all that is required?

Will certainly be putting this to our pupils in a very careful way and regularly re-enforce it.

* Is there a way to offer a reward? Doesn’t need to be the fact that they have completed all the work.

Like the idea but need to think about it.

* Can parents opt in and out?

Yes, can vary.

* If the child has completed work by lunchtime will there be any additional work for the afternoon?

We can maybe put up resources but don’t want to overdo it.

* Can children earn house rewards?

Will speak to staff about this.

* Is it possible to have a priority list on the tasks?

Absolutely – will ask teachers to highlight perhaps with an asterisks. Other online sources: Blue Peter, John Muir Awards, Joe Wicks (M, W &F), online art classes etc.

* Is it possible to have live lessons for 30 minutes?

No. We can’t use zoom with the children. However, families can try and find a way to keep in touch and maintaining a class bond.

* Do we need access to a printer?

LPPS could do some printing but trying to avoid the necessity for this.

* Can the size of videos be small, can word documents be PDF files, as there as some issues downloading them?

Noted. Still trying to find a way to do this – zip files etc. Perhaps files you don’t need to download, only need to view.

* A little more information on how to use SeeSaw would be helpful.

Information has been issued but can easily re-issued if required.

* Is Teams ability for group chats?

WLC don’t allow it.

* Is Glow just for P4-7?

All children have one. WLC wide decision – p1-3 SeeSaw/p4-7 Teams.

* Can Teams be better organised?

It will be much better as pupils will now be able to use the assignments facility.

* Can you give a list of what groups kids are in, so that some groups can be set up out with Teams?

No. Can’t do this due to GDPR, child protection etc. Can put kids into groups and tell them individually which group they are in.

Very important to encourage children to work in mixed ability groups.

**MW in summary**

Few requests to parents. LPPS needs to know if families have a need for devices etc., any issues with log-in etc. Can parents please give feedback as we go, as this would really help?

X-Box and PlayStation can access Glow through this.

P4-7 should be able to do everything on their phone.

**LPFP discussion**

Would it be possible for a zoom chat to be set up once a week for classes to catch up?

Had issues with this before, too many on chats, kids getting upset. Perhaps a parent can be present to supervise a call? If a parent is admin for the call it might make it easier. RH more than happy to give her zoom details, if that helps.

Given under 12’s is allowed to play together, perhaps we can organise for classes to play at Rosemount for example. Discussion was that this should not be encouraged as kids can carry the new strain home much more effectively and perhaps it’s not a good look for the school to have loads of kids together even if parents are socially distancing.

Perhaps texting someone out with your child’s normal group of friends would be a good idea.

Could LPPS reach out to the wider community with an act of kindness? Would help the children as well as the community? This can be discussed along with other ideas on the Low Port Chatter Group on FB.

**Closing remarks**

MW – encourage everyone to e-mail him directly. Information will be going out to say when items can be picked up from the school.

Stressed again that formal information is not being distributed by WLC until tomorrow (Friday) so there may be some sight caveats to the information given out tonight.

RH – thanked MW and all the staff for their time and everything they are doing to support pupils and families.

Next meeting will be in 3 -4 weeks.