

Parent Council Meeting 2
Low Port School hall
23 October 2019 7pm – 9pm

Attendees: Rebecca Holmes, Douglas Maxwell, Sara Buchanan, Aileen Landles, Emma, Stephen Blake, Tom Kerr, Tom Conn, Michele Fathic, Colin Sumpter, Rebecca Smallwood, Jeremy Fuller, Soné Spottiswoode, Jane Livingston, Natalie McCartney, Gillian Macdonald

Apologies: Jeremy Fuller, Michelle

Welcome

- Rebecca Holmes welcomed everyone to the meeting and we had introductions
- Agenda will send out 2 weeks prior to meeting.
- Action: Soné to share future Parent Council meeting dates with parent forum.

1. Parent Council Constitution Amendments:

- It was agreed between the subcommittee that this isn't an urgent matter and will be continued until the next AGM as it requires an AGM meeting for approval

Action:

Soné: Circulate the current constitution.

2. Parent Council Health Check (Utilising Template Provided by Connect – Formally the Scottish Parent Teacher Council)

- We completed the Health Check on a Red, Orange and Green basis and the red questions will get seen to, one at a time with each meeting
- We had a discussion regarding the head teacher's written report. Considering the information given in the newsletter and the high level strategic information in the Standard and Quality Report, we have decided on a verbal report at PC Meetings.
- Committee members are expected to make apologies prior to meeting if they can't attend.
- PVG isn't required for committee members and all members are to sign the Code of conduct by Connect and will be stored in the school office. Individuals can decide if they would like to sign up for the Connect Newsletter.
- We thank Colin for arranging the weaving and cutting of the Willow Hut this Sunday.
- There is a new chair of the Community Council, Gordon Smith who the committee will be contacting. What are we contacting him for?

Action:

Rebecca Holmes: Email to go out to parent forum, regarding Sunday's Willow Hut cut back

Secretary: Number on door during meetings!

Rebecca Holmes: Email Rebecca for Gordon Smith's to discuss group call emails

Code of conduct to be stored safely in the office, Sone to speak to Jacqui

3. Supporting our Children's Learning

- The committee heard how parent's views on learning are supported by information leaflets, workshops or opportunities for coming into school.
- Some of the current examples were the SEAL maths event, the P1 intake meeting, literacy and numeracy session workshops. The next upcoming cluster workshop is about Personal Safety and Relationship which is a National Programme. We agreed that the best way for sharing learning, is to invite parents to school at enterprise evening but will explore other ways to support parents to feel equipped to support their child's learning at home.
- We discussed how the Parent Council could assist to determine if there is a gap, a subcommittee was created to assist the head teacher – Rebecca S, Aileen and Sarah.

4. Burgh Beautiful Statue in Rose Garden

- Planning permission and funding is now in place.
- Tom Conn has asked for the view of the parents regarding the statue.
- Rebecca H stated that no further update had been presented from Burgh Beautiful to parents following their last comments, and that it would be good to give them a view of the current drawings in order to gauge opinion.

Action:

Rebecca will require the latest update of the sculpture and canvas parent's opinions again if required

5. Communication with Parent Forum

- Tom Kerr has offered to assist us, to enquire if school communications can be sent to multiple parents for a single child
- We discussed whether the parent committee's names should be listed on the website. We agreed to proceed by uploading a PDF format with names and pictures of Parent Council Committee members.
- Internal discussions can happen within the committee, keeping in mind that councillors will not be included in other discussions other than meeting
- Email Address to be created for Parent Council. GDPR to be included.

Actions:

Gmail email to be created by Rebecca.

The PC Meeting was adjourned and the next meeting dates are as follows:

22 January 2019

4 March 2019

20 May 2019